

Online Vocal Coaching *Setup*

Get your device ready before your lesson.

STEP 1

1 Download Zoom

If you haven't already, download the Zoom app from zoom.us or your device's app store, and make sure it is up to date before your lesson.

STEP 2

2 Choose your device

Follow the steps below for whichever device you are using.



Mac

- 1 Open Zoom and go to Settings → Audio
- 2 Tick “Show in-meeting option to Enable Original Sound”
- 3 In the same menu, enable Music and Professional Audio
- 4 Plug in wired headphones if you have them; AirPods work too
- 5 Close other apps or browser tabs before your lesson



Windows

- 1 Open Zoom and go to Settings → Audio
- 2 Enable Music and Professional Audio
- 3 Right-click the speaker icon in your taskbar → Sound Settings
- 4 Check the correct microphone and speakers are selected
- 5 Control Panel → Sound → Recording → your mic → Properties → Enhancements, then tick Disable All
- 6 Close other apps before your lesson



Phone or tablet

- 1 Download the Zoom app and make sure it is up to date
- 2 Settings → Privacy → Microphone, and check Zoom has permission
- 3 Use earbuds with a built-in mic if you have them; it makes a big difference
- 4 Connect to Wi-Fi rather than mobile data if possible
- 5 Close all other apps before joining

Turn over for joining the call, and a few things that really help.

STEP 3

3 When you join the call

- 1 Join a few minutes early so we have time to sort out any issues.
- 2 Find the “Original Sound” button in the top-left of your Zoom window and turn it on. On a phone, tap More → Original Sound.
- 3 Do a quick mic and speaker check; say hello and make sure I can hear you clearly.
- 4 Settle somewhere quiet, with good light on your face if possible.

LOOK FOR THIS

 **ORIGINAL SOUND: ON**

Top-left of your screen. Tap it so it reads “Original Sound: On”.

A FEW THINGS THAT REALLY HELP

Wired headphones or earbuds reduce echo and improve the sound for both of us.

Good lighting makes a big difference; face a window if you can.

Let others in the house know you are in a lesson so you are not interrupted.

Have any sheet music or lyrics ready, on a separate device or printed out.

Any problems getting set up?

Just message me before your lesson and we will sort it out.

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